

Contributed Paper Abstract Submission Instructions

Oral presentations for contributed sessions will be *20 minutes long* (including questions and answers). Presenters should use PowerPoint as their presentation format. Overhead projectors and slide projectors will not be available. Program spaces for oral presentations are limited. Please indicate clearly on your abstract submission if you are *not* willing to consider the Poster Session as a venue for presentation.

Poster presentations will be on display throughout the meeting. A formal 1-hour poster session will be held on Thursday, July 14th, 2005 from 4:00-5:00 pm. Presenters are required to attend their posters during the formal poster session to answer questions and discuss their work. Posters should be no larger than 4 x 5 feet in size. Poster boards and pins will be provided.

An Award will be given for Best Student Presentation.

Instructions for Submitting Abstracts. Abstracts should be submitted following the *example provided below*. All abstracts will be reviewed by the program committee. Presentations of research focused on the Lake Superior Basin are particularly encouraged. All accepted abstracts will be listed in the meeting program. Be sure you follow all the steps for submitting your abstract. You should have filled in all required information. Abstracts cannot be processed without a mailing address, working email address and a daytime phone number.

- Please indicate your preference for an oral or poster presentation. *Please indicate clearly on your abstract submission if you are not willing to consider the Poster Session as a venue for presentation.*
- Abstracts should be informative and concise (250 word maximum) describing the problem, results, and conclusions or implications sufficiently.
- Students, you must indicate that you are a student and that you are competing for the award.
- ***The deadline for submitting abstracts is May 31, 2005.*** Authors will be notified of receipt and acceptance of abstracts by email.
- **All presenters are encouraged to register for the meeting by June 1, 2005.** Students must show evidence of paper acceptance to receive the discounted registration rate.
- Watch the Minnesota Sea Grant Website (<http://www.seagrant.umn.edu/news/>) for agenda, lodging, and registration information.
- Watch the NCC-SWS Website (<http://www.sws.org/regional/northcentral/>) for information on the NCC-SWS Contributed Paper Sessions

Email completed abstracts to:

Joseph P. Schubauer-Berigan, NCCSWS Program Chair, (jsbnccsws@aol.com)

Sample Abstract Submission

- 1) Author to contact: NAME
- 2) Institution/Company Mailing Address:
- 3) Daytime Phone Number:
- 4) FAX:
- 5) Email Address:

- 6) Indicate Choice: Poster or Oral Presentation. Indicate If You Will Accept a Poster Presentation?

- 7) Presenting author: NAME

- 8) Indicate If You Are a Student Presenter
- 9) If You Are A Student, Indicate Your Interest In Competing For The Student Award.

- 10) **ABSTRACT TITLE (ALL CAPITALS).** Authors (Last Name, First Name), Affiliation, Address. Abstract Text (250 Words Max, all one paragraph).

PLEASE BE SURE TO CHECK GRAMAR AND SPELLING BEFORE YOU SUBMIT YOUR ABSTRACT

Email completed abstracts to:

Joseph P. Schubauer-Berigan, NCCSWS Program Chair, (jsbnccsws@aol.com)